

## LANGUAGEUK CONSENT FORM

(Group students U18 travelling with designated group leaders)

Please complete all sections. Send pages 1,2 and 3,4 back to us and give a copy to your son/daughter to travel with.

We, the parents/guardian's consent that our son/daughter can take part in a language course at LanguageUK. We confirm that our child has enough sense of maturity and responsibility to study at a school where there will be students aged 18 and over.

We promise to keep this information secure and will only give it to people who are directly involved in caring for your child on a need to know basis during the time when they are enrolled at LanguageUK, this also may include healthcare and welfare professionals.

Consent for (write student name on each sheet):

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### 1. Personal Details and Emergency Contact Information

To be completed for all students under the age of 18

Student name	
Male or Female	
Date of Birth	
Address	
Personal Mobile Number	
Date of arrival in UK:	
Date of departure from UK:	
Parent/Guardian 1 Name	
Parent/Guardian 1 contact number	
Parent/Guardian 2 Name	
Parent/Guardian 2 contact number	
Email address of parent/guardian	
Please give another <b>TWO</b> emergency numbers and their relationship to you that we can call in an emergency	
<b>Due to covid-19 we can no longer provide a twin or triple room for students. If you are happy for your child to share, please sign here. It will only be 2 per household in separate rooms until we are told otherwise.</b>	

I agree that my son/daughter will attend a course at LanguageUK and agree that he/she will follow the rules and regulations of the school either at:

LanguageUK 9 St Georges Place, Canterbury Kent CT1 1UT Tel 0044(0)11227455556

LanguageUK Abbey School, London Road, Faversham ME13 8RZ Tel: 0044(0)11227455556

<https://www.englishschoolengland.com>

***All students must bring with them masks, hand sanitizer, their own pens and paper we no longer supply these items.***

**2. Medical Information: Please tell us about any problems. If we are not told in advance about a physical or mental condition, we reserve the right to terminate the student's course.**

**To be completed for all students under the age of 18**

Does your son/daughter have any medical conditions/ illnesses?  
 \*Please give details:  YES\*  NO

Does your son/daughter require a special diet?  
 \*Please give details:  YES\*  NO

Does your son/daughter have any allergies? Please include any allergies to food, materials, plasters:  
 \*Please give details:  YES\*  NO

Does always your child carry an EpiPen?  
 \*Please specify the course of action to be taken by LanguageUK staff or the host family in case of an emergency  YES\*  NO

**LanguageUK will require proof of any allergies by way of medical certificate, doctor's note or letter from parents.**  
**LanguageUK takes no responsibility for medical emergencies arising from non-disclosure of current medical information.**

In case of minor pain or illness such as a headache, mild cold, sore throat, do you agree to your son/daughter be given over the counter medicine. (e.g. paracetamol, cough medicine, throat pastilles, antihistamine, or travel sickness tablets?)  
paracetamol, cough medicine, throat pastilles, antihistamine or travel sickness  YES\*  NO

Is your son/daughter taking any medication? Please list if Yes will he/she bring with him/her?  YES\*  NO

Does your son/daughter require regular hospital treatment?  YES\*  NO

Is there anything else we should know about? If YES, please give details:  
 YES\*  NO

Does your son/daughter have any of the following: (please tick in the relevant box)

Asperger's <input type="checkbox"/>	ADHD <input type="checkbox"/>
Dyspraxia <input type="checkbox"/>	
Autism <input type="checkbox"/>	Dyslexia <input type="checkbox"/> Mental Health Issues
Heart condition <input type="checkbox"/>	Diabetes <input type="checkbox"/> Bed-wetting <input type="checkbox"/>
Eating Disorders <input type="checkbox"/>	Severe Headaches <input type="checkbox"/> Hearing Impairment <input type="checkbox"/> Visual Impairment <input type="checkbox"/>

**We, the parents/guardian agree that in case of illness our child can be attended to by a doctor or hospitalised or operated on in an extreme emergency, and maybe given medication according to a qualified doctors' advice.**  YES  NO

**3. Declaration (consent to travel to the UK)**

**To be completed for all students under the age of 18**

I hereby give consent for the above-named child to travel to the UK for studying at LanguageUK.  YES  NO

The student will be collected from a UK airport or Port by coach transfer arranged by LanguageUK.  YES  NO

I hereby have provided full health and travel insurance for my child. (We do not recommend students to travel without travel insurance before arriving in the UK).	<input type="checkbox"/> YES <input type="checkbox"/> NO
I understand the student will travel independently to and from school every day by foot, bus and, if so, will be given helpful advice in doing so. <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>4. Accommodation</b>	
I understand that the accommodation will be supplied by LanguageUK.	<input type="checkbox"/> YES <input type="checkbox"/> NO
Our son/daughter will follow the homestay host rules and requirements and will be responsible for any damage they may cause. <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>LanguageUK reserve the right to charge £100 for an unnecessary change of home stay host.</b>	
<b>Under no circumstances, without the host consent, must a student take photos inside the house and use the photos on social media including Facebook, WhatsApp, Snapchat, Instagram, Twitter, and any other application. This is a serious invasion of privacy.</b>	
<b>All our homestay providers are DBS (Disclosure and Barring Service) checked before any U18 students are placed. We provide regular checks to all our homestay providers and all staff and Homestay hosts share the responsibility to protect U18 students from harm, know how to identify possible protection issues and follow the Safeguarding for Homestays guidance.</b>	
<b>Some homestay providers use CCTV/security cameras do you give your consent for this? Y N</b>	

**To be completed for all students under the age of 18**

**Photographing and filming:**  
 We occasionally take photographs and videos of classes or other school activities during your child's time with us, which may be used for promotional purposes, including LanguageUK Facebook pages.  
 Do you give your consent for this?                      **Yes**                      **No**

Please complete details below

I----- (print name) give my full permission for my  
**Son/daughter**----- (print name) to travel to

LanguageUK 9 St Georges Place, Canterbury Kent CT1 1UT  
 All airport transfers from the UK are arranged by LanguageUK.  
 Accommodation: To be organised by LanguageUK. All students will be accommodated in homestay where the main carer will have an enhanced DBS check (Disclosure & Barring Service) and other adult members will have signed a Suitability Declaration form. All Accommodation will be up to a 30 minutes' walk away or a small bus ride away  
 As part of a group and to participate in the English language course.  
 I confirm that I have given full information of any allergies and/or medical conditions that my child has so as to aid the staff if any emergency treatment is needed. I also give my permission for this treatment if required.  
 I understand that my son/daughter will at times be unsupervised. Walking to and from the school from their homestay accommodation, to and from activities.  
 If a walking taxi is required, the leaders of the group will organise not languageuk.  
**No School groups are allowed out in the evenings unattended, unless on official evening activities.**  
**Students who are seen, or reported, out in the evenings will be reported to their group leaders and disciplinary action will be taken against them.**

*Please note that by signing this declaration you agree to all selections you have made on this form and you confirm that all the information you have given is true and accurate. You also confirm that without this form the school has the right to terminate or cancel the booking or the study period and that your son or daughter may be asked to leave the school and return home at your own cost. I have read, understood and accept the LanguageUK terms and conditions that accompany this consent form for the placement of junior students.*

Student Name-----

Parent's Name-----

Parent's Signature-----

Parent's Mobile number-----

Date-----

**Terms & Conditions Please read carefully:**

- Students will be placed 2,3 or 4 per homestay accommodation depending on the size of the house. All junior group students' accommodation is based on shared rooms. We **do not provide single rooms** for junior group students. This has changed due to covid-19 and currently we are only allowed 2 students per household separate rooms, if you are happy for your child to share a room with a friend please sign above.
- Your son/daughter will follow the homestay host rules and requirements. Any damages committed by a student must be paid for by that student in full.
- We work very closely with the hosts and we consider all the students' comments about them. We only move students if we feel the circumstances are correct and in an emergency. Students or leaders cannot decide for themselves that they want to be re housed before consulting with the accommodation officer.  
In both Canterbury and Faversham, we have designated welfare officers who oversee any accommodation moving and any welfare issues.
- LanguageUK reserves the right to charge a student on a group course £100 for a non-valid reason change of host family.
- **Under no circumstances, without the host consent, must a student take photos inside the house and use this photo on social media including Facebook, WhatsApp, snapchat, Instagram, twitter, and any other application. This is a serious invasion of privacy.**
- LanguageUK are not liable for any videos, photos that are downloaded onto social media that causes distress or any legal action. The students who take the videos are responsible and liable Any students who are caught invading privacy will be expelled from the course.
- We Understand the school reserves the right to terminate the course of any student who persistently breaks the rules seriously misconducts himself/herself at the school or in the homestay. In such cases there will be no refund for fees, and we will be responsible for our child's return and all costs. Misconduct may include possession/consumption of illegal drugs/alcohol, intentional damage of the school or homestay property, repeated disturbance in class and at the homestay, repeated breaking of the rules, criminal activity, and bullying.
- All students must attend all classes. Languageuk has a strict attendance Policy. Students can be absent when they are not well and in such case the student must inform their group leader who will then inform the school and the welfare department straight away and a doctor's appointment can be booked if needed.
- Failure to sign and return this form back to the school, agent then LanguageUK when asked to so may result in problems with your booking.
- Please note there will be no movement of homestay and classes once your child has been allocated a home and class at these present times.
- Revised July 2020

## LANGUAGEUK CORONAVIRUS SELF DECLARATION FORM

(U18).

For the health and safety of LanguageUK and our community, declaration is required. Be sure the information you give is correct and complete.

<b>NAME:</b>		
<b>PASSPORT NUMBER:</b>		
<b>HAVE YOU TRAVELLED ABROAD IN 2020?</b> YES	<b>NO</b>	
<b>NAME AREAS VISITED COUNTRY, STATE AND CITY:</b>		
<b>PLEASE INCLUDE DATES OF TRAVEL AND RETURN DATES FOR EACH AREA.</b>		
<b>HAVE YOU BEEN IN CONTACT WITH ANY PEOPLE BEING INFECTED, SUSPECTED OR DIAGNOSES WITH COVID-19?</b> YES NO		
<b>PLEASE STATE YOUR RELATIONSHIP WITH THE PEOPLE AND YOUR LAST CONTACT DATE WITH THEM.</b>		
<b>PLEASE STATE WHETHER YOU'VE EXPERIENCED.ARE EXPERIENCING THE FOLLOWING:</b>		
<b>COUGH</b>	<b>YES</b>	<b>NO</b>
<b>FEVER</b>	<b>YES</b>	<b>NO</b>
<b>SHORTNESS OF BREATH</b>	<b>YES</b>	<b>NO</b>
<b>LACK OF TASTE AND SMELL</b>	<b>YES</b>	<b>NO</b>

**Childs temperature before departure: (do not allow your child to travel if they have a fever higher than 38.0 C.)**

**Date:**

To ensure traceability, please notify us immediately if any of your students are diagnosed with Covid-19 after their return.

I acknowledge that the information I have given is accurate and complete.

**DATE:**

**SIGNATURE:**

Section heading	Content
Title	<p><b>LanguageUK School Student Acceptable Use Agreement for U18</b></p>
Statement	<p>The internet is a powerful tool giving great opportunities to everyone. Most things about the internet are good; some are not so good.</p> <p>This agreement aims to keep under 18 students safe online when they join a course at LanguageUK.</p> <p>LanguageUK has online safety measures (<i>e.g. filters, passwords, monitoring of online activity, etc.</i>) to help protect students.</p> <p>All under 18 students need to be responsible online, use the internet legally and follow these rules.</p>
Acceptable Use Agreement	<p>I will be responsible in my online behaviour whilst on a course at LanguageUK. I will not do anything that might risk</p> <ul style="list-style-type: none"> <li>* my own safety</li> <li>* the safety of other users (students, staff, homestays) connected to the school</li> <li>* the safety and security of the School's or other users' systems.</li> </ul>
My Safety	<ul style="list-style-type: none"> <li>* I understand LanguageUK will monitor my online behaviour</li> <li>* I will not share my username or password, or use another person's username or password</li> <li>* I will be aware of 'stranger danger' online and not share personal information (e.g. contact details) about myself or others online</li> <li>* I will not meet anyone off-line who I have met online unless I have staff or a homestay with me</li> <li>* I will immediately report to staff or homestay, any unpleasant or inappropriate material or messages that make me feel upset or unhappy.</li> </ul>
Proper (legal) online activity and school rules.	<ul style="list-style-type: none"> <li>* I will only use personal devices (mobile/iPhone, USB devices etc.) and school devices at times allowed in the school rules</li> <li>* I will not create, access (download or upload), share or store any illegal or inappropriate material, using my own or the school's equipment while on the course at LanguageUK</li> <li>* Illegal and inappropriate online materials include:           <ul style="list-style-type: none"> <li>- gambling, pornography, age-rated games/films, websites or games showing violence, any sort of extremism or being unkind to others (intolerance) based on race, religion, disability etc., sending or receiving words or pictures about sex, accessing and not paying for music and films that are protected</li> </ul> </li> <li>* I will not install or store programmes on school or other users' equipment that will alter or affect that equipment.</li> </ul>
My behaviour	<ul style="list-style-type: none"> <li>* I will act as I want others to act towards me</li> <li>* I will not access, copy, remove or alter other people's or the school's online materials or settings without their permission</li> <li>* I will be polite when I communicate with others online. I will not use unkind, angry, or bad language in texts, emails, or any other online messages.</li> <li>* I will not take, send, or share on social media, pictures of anyone without their permission</li> </ul>

<p>I am responsible</p>	<p>* I understand that I have broken the LanguageUK rules if my online behaviour does not follow this Agreement and that I can be disciplined. If it is serious (e.g. breaking UK law) I might be sent home or taken off the online course.          * This Agreement includes my time in school and away from school for the duration of the course, particularly my behaviour to other members of the school community</p>
<p>Student signature</p>	<p>* I understand this Agreement and that it is important          * I will follow it when using my own equipment (e.g. phones / cameras / all other technology equipment), always during the course.          Name: _____ Signed _____ Date _____</p>
<p>Parent signature</p>	<p>* I understand this Agreement and have helped my child understand his/her responsibilities and the importance of acting safely and legally online. I accept that this Agreement is part of LanguageUK rules for under 18s          Name: _____ Signed _____ Date _____</p>

## Online Safety

### Acceptable Use Agreement for very young U12

<i>Section heading</i>	<i>Content</i>
Be safe online	<ul style="list-style-type: none"> <li>* I be careful when I am online</li> <li>* I will not tell people my name or anything about me or send pictures of me if I do not know them</li> <li>* I will not take or send pictures or other people unless they say it is OK</li> <li>* I will not use another person's iPhone/laptop/game machine</li> <li>* I will only use kind and good words in my messages</li> <li>* I will not send pictures or messages that make another person sad or unhappy</li> <li>* I will tell my teacher/homestay if I get any messages or pictures that make me sad or unhappy</li> <li>* I will not look at any websites or pictures if they show people being violent or unkind.</li> <li>* If I am not sure about anything online or how to be safe, I will ask my teacher / homestay for help</li> </ul>
Student signature	<p>* I know I must follow the rules about being safe online and I will while I am on the course at LanguageUK</p> <p>Name: _____ Signed _____ Date _____</p>
Parent signature	<p>* I understand this Agreement and have helped my child understand his/her responsibilities and the importance of acting safely and legally online. I accept that this Agreement is part of LanguageUK rules for under 18s</p> <p>Name: _____ Signed _____ Date _____</p>