

JUNIOR ABSENSE POLICY 2022

- To ensure all our students take their studies seriously and do not miss any classes without a good reason.
- To provide individual care to any student who feels unwell and to ensure they return to class and activities as soon as they are well enough to do so.
- To always ensure the safety of our students.

The normal procedure for dealing with absences is as follows:

- Students are told to inform their Leader if they are feeling unwell.
- The Leader (with the help of the Safeguarding Lead will decide if the student is unwell enough to miss class or activities or requires urgent medical attention from a GP or the hospital.
- Provision is made for one of the leaders to supervise the student in their homestay if required.

Any instances of unauthorised absence or lateness is dealt with according to the **Junior Disciplinary Policy 2022**

Reviewed November 2021

Next review November 2022